



## TERMS AND CONDITIONS

### REGISTRATION CONDITIONS

Cancellation Statement: Cancellations received in writing at the Congress Office by Friday 2 October 2020 will be accepted and all fees refunded less an administrative fee of AUD \$100. Cancellations received after this date cannot be accepted and will not be refunded (in part of full).

Transfer of registration: Transfer of your registration to another person within your organisation is acceptable. The full name and details of the person that will replace you must be advised in writing to the Congress Office prior to the Congress. Non-attendance: No refunds will be made for non-attendance at the Congress.

NOTE: To qualify for early bird registration, registration fees must be paid in full by Tuesday 1 September, 2020. Registration fees received after this date will revert back to the standard Congress applicable rate. Registration fees are based on date of payment receipt, not the date of receipt of registration form.

After Friday, 16 October 2020 midnight AEST, only payment made by credit card will be accepted.

Payment of the registration fee must be received in full before access will be given to the virtual Congress portal.

### Cancellation of the Congress by ADC or Think Business Events

It may be necessary for reasons beyond the control of ADC or Think Business Events to alter the times, dates, itineraries or speakers of the Congress by notice to you at any time. In the unlikely event of cancellation of the Congress, the maximum liability of ADC is limited to a % refund of the Congress registration fee with no additional liability for any other costs or expenses whatsoever.

In the unlikely event of cancellation or postponement of the Congress due to circumstances beyond ADC or Think Business Events reasonable control including but not limited to, acts of terrorism, war, acts of God and natural disaster or global health crisis ADC or Think Business Events cannot be held responsible for any cost, damage or expense which may be incurred by registrants as a consequence of the event being postponed or cancelled.

### Member registration fees:

Applies to members of Australian Diabetes Educators Association and Australian Diabetes Society at the time of registration. Your membership status will be verified by Australian Diabetes Educators Association and Australian Diabetes Society.

Processing time for bank refunds: Refunds (less applicable administrative fees) if applicable will be processed no later than 30 days of the conclusion of the Congress. After this date if no bank details have been received by the Congress the refund will be forfeited.

## **PRIVACY STATEMENT**

Australasian Diabetes Congress 2020 (the Congress) is bound by and committed to supporting the Australian Privacy Principles (APPs) set out in the Australian Privacy Act 1998 and the EU General Data Protection Regulation (GDPR). The EU General Data Protection Regulation (GDPR) sets out rules and guidance about how personal information should be treated. And as well as the specifics, the law provides a set of general principles that must permeate all acts of data processing. The Conference reserves the right to modify or amend privacy and copyright statements at any time, provided those modifications or amendments comply with applicable laws.

## **USE OF PERSONAL INFORMATION**

The Congress will collect and store information you provide in this Registration Form for the purposes of enabling us to:

- register your attendance at the Congress;
- assist with administrative and planning purposes;
- plan and develop Congress and other events in the future;
- facilitate your requirements in relation to the Congress; and
- allow the compilation and analysis of statistics relevant to the Congress.

The information that you provide in the Registration Form and information provided at any other time during the Congress, including without limitation any feedback obtained during the Congress, will be used by the Congress to offer, provide and continue to improve its Congress and other services.

All registered attendees' name, position, organisation, and email address will be uploaded to the virtual platform. Attendees will receive Congress login details direct from the platform. Attendees are responsible for the setup of their own attendee profile on the virtual platform for interaction with other attendees, sponsors and exhibitors (if applicable). Attendees are also responsible for any technical requirements to enable you to use the link to the platform provided by ADC 2020 and to participate in the Congress via the Platform.

Attendees can update the profile and privacy settings at any time.

## **CONGRESS DELEGATE LIST**

The Congress may publish a Delegate list. The Delegate list will also be available on display through the Congress App. The Delegate List will contain delegate's name, organisation and location (state or country) only. Registrants may withhold consent for inclusion of their details on the app and list by notifying the Congress Office in writing by Friday 2 October 2020. Otherwise your name, affiliation and location (state or country) only will be included in the app and on the displayed list.

## **DISCLOSURE OF PERSONAL INFORMATION TO THIRD PARTIES**

The Congress may disclose some of the information that is collected in the Registration Form such as your name, organisation and its location and your email address to Congress sponsors and exhibitors for marketing purposes. The Congress will not otherwise, without your consent, use or disclose your personal information for any purpose unless it would reasonably be expected that such purpose is related to the offer, provision and improvement of the Congress or where such purpose is permitted or required by law.

Registrants may withhold consent for disclosure of their contact details to sponsors or exhibitors by notifying the Congress Office in writing by 2 October 2020.

By registering for this Congress, all registrants grant permission to ADC 2020, the association and its agents, to take screen shots during the Congress to reproduce and to distribute in association educational, news or promotional materials and other association publications, whether in print, electronic or other media, including the Congress website. By participating in the Congress you permit the association to use, reproduce and distribute screen shots taken of you for such purposes and waive your legal rights to pursue any cause of action against the ADC 2020 related to such screen shots. If you have any concerns regarding the use of screen shots taken of you during the Congress, please contact the Congress Office [adc@thinkbusinessevents.com.au](mailto:adc@thinkbusinessevents.com.au) before 2 October 2020.

It is understood these images may be used for promotional, news, on-line/multimedia, research and/or educational purposes by and for ADC 2020. Attendees agree that they are not entitled to remuneration, residuals, royalties or any other payment from ADC 2020 in respect of their image/likeness or its use. Attendees release, discharge, and hold harmless, ADC 2020 and its agents from any and all claims, demands or causes of actions that they may hereafter have by reason of anything contained in the screen shots or video. Should an attendee not agree to the above image release, they must advise the Congress Office.